

MNCCC Adaptation Project
Meeting Notes
January 9, 2012

Pam Terwilliger attended the meeting.

The class adaptations were completed at the last meeting. We began this meeting by discussing the additional tasks to be completed:

- Review the list of materials and posters from the English version and make a list of the things that need translating.
- List all materials needing to go to the professional translators. (Use meeting notes for this list)
- List resource materials that the trainers will need to translate. (Use meeting notes for this list.)
- Have all posters translated for in house revision.

- Prepare materials for the meeting on February 4.

The group discussed how to prepare materials for the practitioners advisory meeting on February 4. It was decided to use classes 3 and 4 as examples of how the curriculum works and how it has been adapted. The Participants Guides for classes 3 and 4 will be completed as much as possible.

- Prepare the guides in separate languages
- Color code languages
- Pam has agreed to format the participant's guide for classes 3 & 4.

Miscellaneous topics discussed:

- Statement of philosophy: Angele will flesh out the outline that was prepared earlier. Anita will respond.
- Ask Susan about gift cards for participants of the 2/4 meeting.
- Anita will bring food for the meeting: brunch food.
- Can we get resource list from RCC that would support the materials we are giving the participants?

- Anita will be out of town for a week or so attending a funeral in California.