

MNCCC Advisory Meeting

June 21, 2010

Minutes

- Gaby: Introduced a course for Trainers on training culturally diverse audiences that the center will be authoring
- Cindy Croft: Anti Defamation group is bringing Anti- Bias curriculum, currently working with the center
 1. Laura Pfandler, Assistant Project Director Anti-Defamation League
- Anita: Background on how the Credential came to be and the development of curriculum.
 1. Also this will get through level 5 of the Career lattice
 2. Laid out so that at the end of the coursework they will have a good plan for getting their CDA
 3. The idea is that with quality instructors courses will be able to be delivered with the audience in mind vs. verbatim from the written script.
 4. Trainer kits will be available.. lots of questions about whether this is best practice. Does this conflict with the CCRR contractual policy? What are the logistics of KITS?
 5. **Cindy brought up do we hire a specific group of faculty that train throughout the state. They are paid a flat fee that takes into account the number of trainings that they need to do in the state. Advisory committee loved this idea!**
 6. Curriculum and the process will be evaluated as we develop and implement it.
 7. Curriculum is to be done by June 25th
 8. Two sets of TOT's will be done in September, two days each 9/17, 18 and 9/24, 25 more logistics needed
- Catharine: Discussed Project Timeline, Curriculum Implementation, Maintenance, Communications

1. DHS is working closely with the center and CCRR to tweak the credential process as needed.
 2. Contracting with Child Trends to evaluate the effectiveness of the credential. Anita really pushed this
 3. Writers are also working on a Building Quality Checklist
 4. Loveland Communications: Put together a communication plan professional development. A brochure will be developed about pd at this time it has not been determined when we will convey info on the credential
 5. Lots of questions on the welcome training and why we are offering it. It is beneficial for people to get an idea of whether or not they will be interested in the credential
 6. **CCRR's need a description for the Welcome training ASAP!!**
 7. Please let the CCRR know if people can come into the credential at anytime versus only offering it sequentially. Possibly offering a discount on the welcome training
 8. Do students have to be on the registry to take the credential?
- TOT's : Reviewed qualifications for trainers
 1. Qualified trainers were sent to CCRR PDCs, they
 2. We sent back Michael back our lists of recommendations and any other people that we felt should be on the list.
 3. Planning to train 28 trainers, plus Anita, the writers and Charlotte will be trained.
 4. Some discussion on the need for specialized trainers, in areas that they could help in.
 - Credential Delivery: Bryan
 1. 10 people per district graduate from the credential in 2 yrs

2. Each district will pilot in areas that have a larger population
 3. Still have questions in how this will roll out in districts and be cost effective
 4. Believe strongly in the sequential and progressive learning
 5. ETL fast track and hybrid versions
- Curriculum Adaptation
 1. Different groups will address different parts of the adaptation
 2. The coordinators from each of the three areas will be at the TOT?
 3. DHS will be reviewing the plan at the end of this month to decide what happens with the adaptation plan.
 4. Implementation for ELL adaptation what is the timeline? No commitment yet, need money, but a strong dedication
 5. Purpose statement needed? “To make the credential meaningful to the three linguistic groups, while maintaining appropriate for the individual settings”
 6. Anita still has some unanswered questions about the translation process
 - Future Role of MNCCC Advisory