

Professional Development Advisory Council Meeting

August 3, 2009

Members: Lora Kussman, Susan Rydell, Marisol Chiclana-Ayala, Ann McCully, Sandra Williams, Dru Osterud, Haregewoin Tsegaye, Eileen Nelson, Sheryl Warner, Angele Passe, Karen Schaub, Cheryl Smoot, Kelly Monson, Megan Waltz, Catharine Cuddeback, Deb Swenson-Klatt

Facilitator: Dennis Cheesebrow

Notes: Mary Firth, Catharine Cuddeback, Dennis Cheesebrow

Morning Session

PD System Updates

American Recovery and Reinvestment Act (ARRA) funds: Deb Swenson-Klatt

See Deb's handout on 2009 Legislative Summary and Implementation Planning, recently sent to all our grantees (handouts, page 4). Deb noted that Minnesota is not too different from other states with regard to spending quality dollars. Decisions about quality dollars are not entirely those of DHS; the legislature directed use. Since ARRA funds will end, it is critical to think long-term about the sustainability and implementation of the PD and QRIS systems. PDAC is a key player. We also need PDAC to help us focus on school-age.

Early Childhood Advisory Council and PDAC: Angele Passe, Eileen Nelson, Lora Kussman

Angele is the new co-chair of ECAC's PD sub-committee; Eileen and Lora are staff members. Angele noted that this committee has planned two full-day meetings over the next two months. On October 15, they (and the other ECAC sub-committees) will provide recommendations to ECAC so that a proposal for council funding can be completed. Angele also noted that much of the work described in a 1998 document as central to a PD system has been done. Our next step is to clarify ideas and then implement, probably through legislative action. Sustainability of funding and infrastructure are our goals. PDAC and ECAC have a good working relationship, and have begun to inform each other's work. Eileen and Lora are providing information and background to sub-committee members, and there is representation from PDAC on various ECAC sub-committees. By PDAC's next meeting, Angele will be able to report on ECAC's funding recommendations. See page 2 of handouts for list of ECAC members.

Parent Aware and the Minnesota Child Care Credential: Lora Kussman

Important for PDAC members to know about Child Care Credential. Please read Lora's handout, beginning on page 6. The credential is meant to be a beginning, not an end work. See the framework depicted in the draft document beginning on page 11 of the handouts. Some states are using CLASS in some family settings, and with modification, it does work. MNCPD is working on developing 120 hours of training, and will be working on delivery of this training through the CCR&R system by June 2010.

Discussion:

- Dennis asked committee members to consider what this comprehensive structural system would look like
- Marisol noted that it's getting **less** difficult to explain the system at a training since we are working on integrating all the parts

General PDAC Member Updates

Kelly Monson

MDH is analyzing a survey of centers and family providers that will provide information on what sort of screening materials they need, their knowledge of wellness. Providers want social/emotional wellness training. Kelly will share the report with PDAC.

Ann McCully

Shaken Baby Syndrome training requirement has been changed in legislature to include preschool, and the CCR&R system is working with Licensing to get up to speed. The training needs to be only a half-hour.

PDAC membership, meeting dates

- Sandy Williams and Megan Waltz join us today for the first time. Barb Fabre is another new member, but was unable to attend today. Catharine Wright from DHS Children's Mental Health will join but couldn't be here today. Catharine Cuddeback has asked the Early Childhood Funds Network to recommend a member.
- Meetings will continue to occur on the first Monday of every third month. Catharine C will send out new dates.

Update on the PD evaluation process

- All the logic models are available on the MNCPD Advisory Council website.
- With Karen Gromala unable to attend, Catharine C gave an overview of the PD system evaluation process. All the logic models are interrelated. The first chunk of this work is to look at outputs (numbers). The next step is to revise the logic models based on new knowledge, feedback and consultation. For example, Parent Aware will be reflected in all the logic models, the Minnesota Child Care Credential will be named, and we will work to better reflect the delivery system. After that work, our next step is to develop strategic plans, where much of the advice/consultation given by PDAC will be turned into action items.
- In January, we'll produce our first report using all the data we've been collecting through the CCR&R system and MNCPD.

Review of PDAC consultation on the Qualifications, Credentials and Pathways logic model

See handouts, pages 15 and 17. This logic model is a good example of one that will be revised. Dennis suggested that, for example, the Situation/Challenge be reworded so that it is not characterized as a lack of something. Better wording would be along the lines of "Inconsistent quality of training and training delivery throughout the state, based on individual and disconnected system standards."

Overview of Quality Assurance logic model

Susan Rydell distributed marketing/info packets about the Minnesota Center for Professional Development, and noted that PDAC members are welcome to order postcards, fans, or other marketing material by using the order form inside the packet. Her handout on data collected in the PD Registry (page 19) parallels the quality assurance logic model. "Underserved" is a low percentage right now based on our current ability to gather and analyze this data. Individuals are not required to answer questions about race, ethnicity or income. This report is a quick snapshot of the Registry: we're working to improve processes and to develop trend data. This report gives us a baseline. Susan noted that the visitor's chart (see handout on page 30) shows that CCR&Rs are now very active on the Registry.

Afternoon Session

Quality Assurance Logic Model (Summary of small group discussions)

- Move “track gaps in service delivery” to new activity (row), and rephrase to “track analyze and address gaps”
- Include delivery system in the Approval Process row (i.e., trainer feedback beyond trainer approval system)
- Licensing activities should be throughout logic models
- Flexibility of the system to truly address identified elements (i.e., food) of community
- Survey or assess satisfaction with training received by participants and perception of system equity
- Need consistent definition of “service delivery”
- Change logic model name to Quality Assurance Infrastructure
- Measure process over time using measure of people actually using the system over time. (Some within group/individual analyses.)
- QRS - third row - talk about quality training delivery and care (maybe empty “boxes” to be filled)
- Access and usability - to various publications - be sure to measure appropriately - does the infrastructure work for various populations?
- How indicate the feedback loop? Continuous improvement
- Clarify when talking about trainer vs training
- Broader statements/measures of outputs to allow more flexibility (in gathering data, etc.)

Access and Usability

- Gaps: track, analyze and address geographic-based analysis and satisfaction of providers
- Expand to measure delivery

List of handouts in “Handouts PDAC August 3 2009”

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PDAC Members list, updated 7/29/2009	1
State Early Childhood Advisory Council (ECAC) 2009	2
2009 Legislative Summary and Implementation Planning (DHS Child Development Services)	4
Minnesota Child Care Credential (“Quality Rating and Improvement Systems”)	6
Child Care Credential Framework Draft	11
PDAC consultation about the Qualifications, Credentials & Pathways logic model	15
Minnesota PD System: Qualifications & Credentials Logic Model	17
Minnesota PD System: Quality Assurance Logic Model	18
Summary data on Logic Model Quality Assurance Outputs, July 31, 2009	19
MNCPD: A Summary of Usage for the Web site www.mncpd.org	30

Reminders

Future PDAC meeting dates for 2010 and 2011 have been scheduled

2010: February 1, May 3, August 2, November 1

2011: February 7, May 2, August 1, November 7

PLEASE get November 2 on your calendar! It will be an important meeting!

Agenda for Nov 2 meeting:

- Update on the ECAC PD Committee report recommendations
- Celebrate the work of the PDAC and its impact on the growth of the PD System
- Reset PDAC work for 2010-2011
- Reframe and revisit the PD system logic models

Next meeting

The next PD Advisory Committee meeting is **Monday, November 2, 2009**, 9:45 a.m. to 3 p.m.
at 444 Lafayette Road N, Saint Paul, room L3148