

# Requirements for Infant-Toddler Specialist/Coach Endorsement

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## Education

Obtain a [Career Lattice](#) Step 9b or higher from Achieve (MNCPD).

## Employment

Current employee or contracted staff with the Center for Inclusive Child Care (Develop Organization #838) as verified on the individual's employment tab in Develop.

## Safety and Security Requirements:

**These requirements must be filled before access to Develop will be granted:**

Department of Human Services - Background Check is completed and verified in Develop under the Education tab.

- To request a background check, send an email to [TrainerRBPD.BackgroundCheck@state.mn.us](mailto:TrainerRBPD.BackgroundCheck@state.mn.us) at the Minnesota Department of Human Services

Complete Course #132473 – *ATL Mandated Reporter Training* as verified on the coach's Learning Record.

- This is an Anytime Learning course available through Eager-to-Learn for \$10
- If you have a group to register contact [etlsupport@childcareawaremn.org](mailto:etlsupport@childcareawaremn.org)

## Endorsement Duration

Initial endorsement is valid for three years.

## Requirements for Endorsement Renewal

See Renewal of Infant/Toddler Specialist Endorsement document for additional requirements upon first and second renewal. Requirements include but are not limited to:

- Complete approved RBPD training as verified on the coach's Learning Record –required upon initial renewal
  - If taken prior to June 1, 2017: Course #141015 – *Relationship-Based Inclusion Coaching*
- OR**
- If taken after June 1, 2017: Course #161942 - *Relationship-Based Continuous Quality Improvement*
- *Mandated Reporter Training* – required at every renewal
- Career Lattice Step 10a or higher – upon second renewal