Requirements for Infant-Toddler Specialist/Coach Endorsement - Renewal

**Education**

**First Renewal Application** - Obtain a Career Lattice Step 10a or higher OR have verified you are working toward a Career Lattice Step 10a in Develop.

**Second Renewal Application** - Obtain a Career Lattice Step 10a or higher required.

**Employment**

Current employee or contracted staff with the Center for Inclusive Child Care (Develop Organization #838) as verified on the individual’s employment tab in Develop.

**Safety and Security Requirements:**
Department of Human Services - Background Check is completed and verified in Develop under the Education tab.
- Only needs to be completed at initial application

Complete Course #132473 – ATL Mandated Reporter Training as verified on the coach’s Learning Record.
- This is an Anytime Learning course available through Eager-to-Learn for $10
- If you have a group to register contact etlsupport@childcareawaremn.org
- Required at every renewal

**Required Training, Coaching, Consultation or Mentoring**
- Complete approved RBPD training as verified on the coach’s Learning Record – required upon initial renewal
  - If taken prior to June 1, 2017: Course #141015 – Relationship-Based Inclusion Coaching
  - OR
  - If taken after June 1, 2017: Course #161942 - Relationship-Based Continuous Quality Improvement
- There may be additional training requirements the Center for Inclusive Child Care has of coaches once they are approved as an Infant/Toddler Specialist/Coach in Develop.

**Endorsement Duration**
Renewal endorsement is valid for three years.