

# Requirements for Parent Aware Quality Coach Endorsement Renewal

---

## Education

**First Renewal Application** - Obtained a [Career Lattice](#) Step 10B or higher OR have verified you are working toward a Career Lattice Step 10B in Develop

**Second Renewal Application** – Obtained a [Career Lattice](#) Step 10B or higher required

## Employment

Current employment by Child Care Aware of Minnesota (Develop Organization IDs listed below) as verified on the individual’s employment tab in Develop.

292	118327	125699
315	119303	127206
530	122249	127469
1176	122614	127470
1588	122768	
1697	123977	

## Data Privacy and Security Requirements

1. Background Check- Required by the MN Department Human Services
  - To request a background check, send an email to [TrainerRBDP.BackgroundCheck@state.mn.us](mailto:TrainerRBDP.BackgroundCheck@state.mn.us) at the Minnesota Department of Human Services
2. Data Privacy Training- Required by the MN Department Human Services
  - Connect with the MN Department of Human Services Contract Manager for details
3. Completed Course #:132473 - *ATL Mandated Reporter Training* as verified on the coach’s Learning Record.
  - This is an Anytime Learning course available through Eager-to-Learn.
  - To access this course without a registration fee, contact Eager-to-Learn staff at [ETLsupport@childcareawaremn.org](mailto:ETLsupport@childcareawaremn.org)
  - Required at each renewal

## Endorsement Duration

This endorsement is valid for three years.

## Required Training, Coaching, Consultation or Mentoring Hours

- Training, coaching, consultation or mentoring hours are reviewed by Achieve (MNCPD) and must be verified in Develop.
- Approved hours, include non-credit training and for-credit coursework.

Required Training Content	Minimum Number of Hours Required
<b>MN Early Childhood Indicators of Progress (ECIPS)</b> <ul style="list-style-type: none"> <li>• The hours must directly and primary focus on the ECIPS.</li> <li>• Many approved Courses and Events can be found via public search in Develop.</li> </ul>	8
<b>Implementing Curriculum</b> <ul style="list-style-type: none"> <li>• The hours must directly and primary focus on implementing curriculum.</li> <li>• Many approved Courses and Events can be found via public search in Develop.</li> <li>• Training on specific curricula identified on the <a href="#">Parent Aware Aligned Curriculum List</a>.</li> </ul>	8
<b>Authentic Child Assessment</b> The hours must directly and primary focus on authentic child assessment. Many approved Courses and Events can be found via public search in Develop. Training on specific assessment tools identified on the <a href="#">Parent Aware Approved Assessment Tools List</a> .	8
<b>Environmental Rating Scale / Parent Aware Environmental Self-Assessment</b> <ul style="list-style-type: none"> <li>• This is a specific Course offered to the Child Care Aware of Minnesota statewide system by the Center for Early Education and Development (CEED). Contact the CCA-MN Coordinating Office for additional information.</li> </ul>	18
<b>Motivational Interviewing and Reflective Practice</b> <ul style="list-style-type: none"> <li>• The hours must focus primary on Motivational Interviewing and Reflective Practice.</li> <li>• Number of hours in each can vary as long as the combined hours total at least 10.</li> <li>• CEED delivers training specific to these content areas.               <ul style="list-style-type: none"> <li>• <i>Motivational Interviewing</i>: 102951 OR 188096</li> <li>• <i>Reflective Practice Training</i>: 102829 OR 190020</li> <li>• <i>Reflective Practice Strategies for Parent Aware</i>: 195664</li> </ul> </li> </ul>	10
<b>Classroom Assessment Scoring System (CLASS)</b> Many approved Courses and Events can be found via public search in Develop. CEED delivers training specific to these content areas. Hours completed directly through Teachstone <a href="http://www.teachstone.com">www.teachstone.com</a>	2
<b>18 Hours of Relationship Based Professional Development*</b> * See Below	18

# 18 Hours of RBPD Training

---

One of the criteria to become approved as a RBPD Specialist is *18 hours of training on Relationship Based Professional Development*. Below some guidance is provided regarding what can count toward the 18 hours of training.

1. [CLASS™ & Coaching: Putting CLASS Into Practice](#) -14 Hours; Delivered Through CEED
2. Using CLASS in Professional Development – 14 hours; Delivered Through CEED
3. [CLASS – Instructional Support for Coaches](#) – 4 Hours; Delivered Through CEED
4. *Reflective Practice Sessions* by authorized consultant
5. *CLASS on-line learning community* in providing CLASS coaching – Facilitated by CEED
6. [Improving the Quality of Child Care Programs through Coaching](#) – 15 hours
  - online via Child Care Aware of America & The Francis Institute
7. [TACSEI Foundation Series 1 & TACSEI Foundation Series 2](#) – 20 hours
  - Delivered through your local CCA of MN agency
8. [Early Childhood Infant Mental Health certificate](#) – 18 hours, delivered through CEED
9. PITC Trainer Institute – 18 hours [PITC Graduates from MN](#)
10. PITC - ERS Consultation Project – Late 2010 – 2011
  - Phone / online consultation - 8 monthly @ 1 hour sessions = 8 hours
  - Face to Face – 4 times @ 1.5 hours = 6 hours
11. SEEDS coaching training
12. Coursework in clinical interactions such as:
  - Interventions for Assessing and Treating Traumatized Families
  - Clinical Processes: Building Skills for New Clinical Professionals
  - Trauma: A Foundation for Clinical Practice
13. Effective engagement such as:
  - Community Engagement
  - Leadership Skills for Engaging Others
14. Relationship-Based Professional Development training ex: Home visiting
15. [NAEYC - The Powerful Interactions Approach to Strengths-Based Coaching Training](#)
16. [MnAEYC / MnSACA - CARE \(Child Care Advocates Ready to Emerge\) Fellowship](#)