

Requirements for Professional Development Advisors Endorsement Renewal

Education

Maintain a [Career Lattice](#) Step 10a or higher.

Employment

Current employment by Child Care Aware of Minnesota (Develop Organization IDs listed below) as verified on the individual’s employment tab in Develop.

292	118327	125699
315	119303	127206
530	122249	127469
1176	122614	127470
1588	122768	
1697	123977	

Data Privacy and Security Requirements

1. Background Check- Required by the MN Department Human Services
 - To request a background check, send an email to TrainerRBPD.BackgroundCheck@state.mn.us at the Minnesota Department of Human Services
2. Data Privacy Training- Required by the MN Department Human Services
 - For Child Care Aware of MN staff: Go to the homepage on SharePoint for instructions on how to access this online training
3. Completed Course #:132473 - *ATL Mandated Reporter Training* as verified on the coach’s Learning Record.
 - This is an Anytime Learning course available through Eager-to-Learn.
 - To access this course without a registration fee, contact Eager-to-Learn staff at ETLsupport@childcareawaremn.org
 - Required at each renewal

Endorsement Duration

This endorsement is valid for three years.

Required Training

- Training, coaching, consultation or mentoring hours are reviewed by MNCPD and must be verified in Develop.
- Approved hours, include non-credit training and for-credit coursework.

Required Training Title	Course #	Number of Hours Required
<i>Getting to Know Minnesota's Knowledge and Competency Framework – For Early Childhood Educators</i>	149949	2
<i>Professional Development Advising</i>	136322	2
MN Early Childhood Indicators of Progress Qualified Courses: (choose one) <ul style="list-style-type: none"> • <i>MN Early Childhood Indicators of Progress</i> • <i>Not By Chance: Minnesota's Early Childhood Indicators of Progress</i> • <i>Plan, Learn, Grow: Using the Minnesota Early Childhood Indicators of Progress to Support Children's Learning</i> • <i>Introduction to the Early Childhood Indicators of Progress (ECIPS): MN Early Learning Standards</i> • <i>Getting to Know the MN ECIPS Domains: Approaches to Learning</i> • <i>Getting to Know the MN ECIPS Domains: The Arts</i> • <i>Getting to Know the MN ECIPS Domains: Language, Literacy, and Communications</i> • <i>Getting to Know the MN ECIPS Domains: Mathematics - Cognitive</i> • <i>Getting to Know the MN ECIPS Domains: Physical and Movement</i> • <i>Getting to Know the MN ECIPS Domains: Scientific Thinking Cognitive</i> • <i>Getting to Know the MN ECIPS Domains: Social Emotional</i> • <i>Getting to Know the MN ECIPS Domains: Social Systems</i> 	Various	8
Motivational Interviewing Qualified Courses: (choose one) <ul style="list-style-type: none"> • <i>Motivational Interviewing</i> • <i>Motivational Interviewing: Strategies for Coaches</i> • <i>Motivational Interviewing</i> • <i>RBPD Credential as verified on Education page</i> 	81989 102951 188096	4
<i>Reflective Practice Training</i> OR <i>Reflective Practice Strategies for Parent Aware</i> OR <i>RBPD Credential as verified on Education page</i>	102829 190020	6