

Requirements for Professional Development Advisors Endorsement Renewal

Education

Maintain a [Career Lattice](#) Step 10a or higher.

Employment

Current employment by Child Care Aware of Minnesota (Develop Organization IDs listed below) as verified on the individual's employment tab in Develop.

292	118327	125699
315	119303	127206
530	122249	127469
1176	122614	127470
1588	122768	
1697	123977	

Data Privacy and Security Requirements

1. Background Check- Required by the MN Department Human Services
 - Connect with Molly Short molly.c.short@state.mn.us at the Department of Human Services
2. Data Privacy Training- Required by the MN Department Human Services
 - For Child Care Aware of MN staff: Go to the homepage on SharePoint for instructions on how to access this online training
3. Mandated Reporter Training
 - Available through [Child Care Aware of MN - Anytime Learning](#)

Endorsement Duration

This endorsement is valid for three years.

Required Training

- Training, coaching, consultation or mentoring hours are reviewed by MNCPD and must be verified in Develop.
- Approved hours, include non-credit training and for-credit coursework.

Required Training Title	Course #	Number of Hours Required
<i>Getting to Know Minnesota's Knowledge and Competency Framework – For Early Childhood Educators</i>	149949	2
<i>Professional Development Advising</i>	136322	2
MN Early Childhood Indicators of Progress Qualified Courses: (choose one) <ul style="list-style-type: none"> • <i>MN Early Childhood Indicators of Progress</i> • <i>Not By Chance: Minnesota's Early Childhood Indicators of Progress</i> • <i>Plan, Learn, Grow: Using the Minnesota Early Childhood Indicators of Progress to Support Children's Learning</i> 	Various	8
Motivational Interviewing Qualified Courses: (choose one) <ul style="list-style-type: none"> • <i>Motivational Interviewing</i> • <i>Motivational Interviewing: Strategies for Coaches</i> 	81989 102951	4
<i>Reflective Practice Training</i>	102829	6