

MNCPD Policy: CEUs

Purpose of Policy

1. To articulate a clear, consistent policy for verifying and acknowledging legitimate CEUs.
2. To eliminate the potential to acknowledge non-accredited CEUs on Learning Records.

Policy

MNCPD acknowledges CEUs delivered by organizations that have current accreditation through the [International Association for Continuing Education and Training \(IACET\)](#) and CEUs that appear on official transcripts from accredited institutions of higher education.

Roles and Responsibilities

Trainers/Training Organizations:

- Responsible for attaining and maintaining current IACET accreditation
- Responsible for including these items on CEU certificates
 - * IACET accreditation logo on CEU certificates in compliance with IACET guidelines
 - * Participant's Name
 - * Title of the training
 - * Date the training was completed
 - * Total number of CEUs
 - * The name of the trainer/organization who delivered the training

Individuals/Practitioners:

- Not sure if you need CEUs? The best thing to do is ask your child care licenser, the Department of Education or other appropriate authority organization. In most cases clock hours are acceptable, but you should check into your specific situation for details.

Start Date of Policy: March 1, 2015

Sincerely,

Betzaida Vera-Heredia, M.S.
MNCPD | Director of Operations